
GUIDELINES FOR PREPARING PAPERS FOR CONFERENCE PROCEEDINGS

Proceedings of the presentations given at conferences are a critical part of the dissemination of the information presented; statistics indicate that attendees at most technical conferences comprise only a fraction of the audience interested in the subject being presented. The following guidelines are intended to aid speakers in the preparation of a written version of their talk for the proceedings.

CD-Rom or Diskette

- Please include the file saved in the format used by your wordprocessor (e.g., MSWord, WordPerfect, etc.). Also, please provide one printed copy.

Author Information

- At the beginning of the paper please include the following information:
 - Paper Title
 - Name, Job Title and Affiliation, and City/State/Country of all of the contributing authors.
 - Abstract: A brief one paragraph abstract of ~150 words must be included at the beginning of the paper. The abstract should indicate the subjects dealt with in the paper, state the objectives, and briefly outline results and/or conclusions.

Bibliography

- References should be listed alphabetically at the end of the manuscript in a “Literature cited” section. Within the paper, if fewer than six references are mentioned, they should be included as footnotes at the bottom of the page. If six or more references are mentioned, they should be cited in parentheses at the appropriate location in the text using the author-date style. For example: . . . (Banks 1991, Adams et al. 1998, Gagnon and Adams 1999) — in chronological order.

Literature Cited

Adams, W., P. Abner, and H. Collins. 1998. Drying hickory. *In*: Proc. Drying Various Woods. Proc. No. 7432. Forest Prod. Soc., Madison, WI. pp. 43-52.

Banks, T. 1991. Drying Wood for Fun and Profit. Van Nostrand Reinhold, New York. 485 pp.

Gagnon, M.R. and R.D. Adams. 1999. The U.S. structural insulated panel industry. *Forest Prod. J.* 49(7/8):31-35.

Accuracy and completeness are important! Do not abbreviate and please include specific volume and issue number information when citing from journals.

Tables

- All tabular material should be provided at the end of the paper. Do not attempt to fit tables into the text. This will be done by the typesetter.

Figures, Photos, Charts, Graphs

- All figures should be included as separate files; high-resolution tiff files are preferred. If images were taken with a digital camera, save or export them to 300 dpi tiff file. If saving as a jpeg is the only option, be sure to use the least amount of compression. Hairline rules should not be used in line drawings and lettering should be done in a standard font. Keep in mind that the proceedings will not be printed in color. If electronic copies of the figures are unavailable, copies should be submitted in hardcopy form to be scanned by the publisher. Figures should be cited in the text in numerical order, and captions for each figure should be included on a separate page, following the tables.

The deadline date for receipt of your paper is September 1, 2007.

Send your paper and CD-Rom/diskette to:

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